

Evergreen String Academy

Suzuki Talent Education Program

Studio Policies

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The following are the Studio Policies for the Evergreen String Academy. Please sign the bottom of the Registration Form after you have read and agreed with the policies.

Enrollment

- The first interview/trial lesson is free of charge and will last 30 minutes
- To enroll in lessons, students and/or parents must fill out, sign, and return the Registration Form prior to the start of the first lesson indicating that the Studio Policies have been reviewed and that the students/parent agrees to abide by these guidelines.

Lessons

- Lesson time slots will be scheduled at the beginning of the year and can be adjusted, if possible, at the term change as needed.
- Students and parents must arrive on time for all lessons and are responsible for bringing along all required materials for the lesson.
- Students are expected to practice 5-6 days per week. The amount of practice will differ for each individual student depending on age and level. We will discuss what works best at the first lesson. For younger students, practice time can often be split up throughout the day.
- Students are expected to practice and prepare what is taught in their weekly lesson.
- Daily listening to the Suzuki recordings is required for all Suzuki students.

Group Classes – Speak with your teacher about options for Fall 2020.

Group lessons are required for Suzuki students and highly encouraged for all others. (*Exceptions are made during Covid-19 with groups not meeting or moving to online.*)

Tuition (*NOTE: this tuition does NOT include group classes. Tuition payments will be adjusted when group classes start.*)

- Lessons are billed in advance and consist of 3 payments for 15 fall semester lessons and 4 payments for 20 spring semester lessons. Each payment covers 5 lessons. (See attached calendar)
- There is a yearly registration fee which helps cover administrative costs and accompanist costs for concerts. The fee is \$40 per student or \$60 per family if there is more than one child studying.
- The tuition rate and payment dates are as follows:

Fall Semester: Sept. 8, 2020 – Jan. 9, 2021 (15 lessons total)

Payment Due Date	30 minute (\$30/ lesson)	45 minute (\$42/lesson)	60 minute (\$55/lesson)
September 15	\$150 + registration fee	\$210 + registration fee	\$275 + registration fee
October 15	\$150	\$210	\$275
November 15	\$150	\$210	\$275

Spring Semester: January 11 – June 12, 2021 (20 lessons total)

Payment Due Date	30 minute (\$30/ lesson)	45 minute (\$42/lesson)	60 minute (\$55/lesson)
January 15	\$150	\$210	\$275
February 15	\$150	\$210	\$275
March 15	\$150	\$210	\$275
April 15	\$150	\$210	\$275

(*Summer 2021 lessons start June 14th and will be arranged by a separate schedule*)

- Students may pay by cash or check or via PayPal transfer. Please make checks payable to Carrie Beisler.
- Payments can be brought to lesson or mailed. If mailed it will be considered received as of the day it is postmarked.
- Payment must be received by the 15th of their designated month. Late payments made after the 15th will be assessed a \$10 late fee per student *per week*.
- A \$30 service charge is applied for checks returned for insufficient funds.

- Tuition is subject to a rate increase at the beginning of each school year.

Materials

Please bring your instrument and supplies to every lesson, as well as your music and a notebook for taking notes. The Suzuki books and CDs are required for all Suzuki students.

Suzuki Parental Involvement

Parents are expected to attend every lesson with the student, take notes, and practice the required time and material with their child at home. This is vital for the success of the student...only 15% of the teaching comes from the teacher per week, the other 85% is the parent and student. There are some exceptions considering age and level of the student and these differences will be discussed and planned with each individual student.

Attendance

- Lessons are given once a week at the same time each week.
- A calendar is attached to the Studio Policies showing the day when lesson will not be held due to holidays or teacher vacation. These holidays are factored into the tuition for each semester and students are not expected to pay for lessons during these weeks.

Makeup Lessons

Lessons you miss will not be made up and are non-refundable. If you cannot come to your regularly scheduled lesson, please call or email me as far in advance as possible. If advanced notice is given, often a lesson switch can be arranged with another family.

If a teacher cancels a lesson, it will be made up on another day or a substitute teacher will be provided.

Tardiness

Please be on time. If students are not present within ten minutes of their scheduled lesson and do not notify the teacher that they are coming late, the lesson will not take place.

Illness

Please do not come to lessons if you are ill or have been within 24 hours of the scheduled lesson. We want to keep a healthy studio!

Studio Recitals

We will have two recitals each year (one in the fall or winter and one in the spring) students are expected and encouraged to participate. Group performances will take place with these recitals or at an additional group concert.

Electronics

Please help keep the studio a focused learning environment by refraining from use of electronics during lessons, except for taking pictures and videos to aid at-home practice.

Environment

Our goal is to foster a learning environment of positivity, inclusivity, and encouragement.

Communication

Please feel free to contact with us between lessons with any questions or concerns. Email is the best way to reach us (evergreenstringacademy@gmail.com).